

AITKIN COUNTY BOARD

July 27, 2021

The Aitkin County Board of Commissioners met this 27th day of July, 2021 at 9:04 a.m. at the Aitkin Government Center with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Donald Niemi, Anne Marcotte, Brian Napstad, County Administrator Jessica Seibert, Temporary Administrative Assistant Nikki Knutson and newly appointed Administrative Assistant Katie Gonzalez.

Call to Order

Motion made by Commissioner Napstad, seconded by Commissioner Niemi and carried, all voting yes to approve the July 27, 2021 agenda.

Approved Agenda

AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD MEETING

Health & Human Services

Attendance

The Aitkin County Board of Commissioners met this 27th day of July 2021, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Anne Marcotte, Don Niemi, and Laurie Westerlund. Others present included: Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Financial Services Supervisor Jessi Goble (VIA WebEx), Children's Services Supervisor Jessi Schultz (VIA WebEx), County Administrator Jessica Seibert, Assistant to the County Administrator Katie Gonzalez, Paul Vold, KKIN (VIA WebEx), and Payroll Technician Nikki Knutson.

Agenda

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voting yes to approve the July 27, 2021 Health & Human Services Board agenda as presented.

Minutes

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the June 22, 2021 Health and Human Services Board minutes.

Bills

Carli noted normal monthly bills this month, nothing out of routine. Commissioner Napstad requested additional information related to Supervised Visitation bills. Cynthia will follow up with additional information regarding breakdown of spending for this service.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried all members present voting yes to approve the bills.

Director Update

Cynthia gave legislative updates on status of waivers, the DHS billing error resolution, and increase in Public Health funding. She noted that the 2021 proposed budget draft is complete and will be reviewed with the county administrator this week. Provided an update regarding the open administrative assistant position and information on the re-

design project HHS is working on for the building remodel.
Erin Melz, Public Health Supervisor gave a brief update on COVID -19 status.

Financial Report

Carli Goble provided a quarter 1 and 2 financial update. At the end of quarter 2 HHS should be at around 50% for both expenditures and revenues. Currently expenditures are at 44% and revenue is at 53 %.

Contract

Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement

Motion by Commissioner Marcotte seconded by Commissioner Niemi and carried all members present voting yes to approve the contract.

Committee Reports

Lakes & Pines Update

Commissioner Niemi stated that they had their first in person meeting, applications were high for assistance, anyone approved for heating assistance will receive 1200.00 for the year VS 600.00, relayed that hours have been extended for additional access starting in October and noted that those seeking assistance can call 1-800-832-6082.

The meeting was adjourned at 9:45 a.m.

Next Meeting – August 24, 2021

There was no Citizens' Public Comment

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as amended removing item 2S as follows.

A) Correspondence File July 13, 2021 to July 26, 2021; B) Approve July 13, 2021 County Board Minutes; C) Approve Electronic Funds Transfers \$1,117,408.23; D) Approve Commissioner Vouchers: General Fund \$72,284.69, Reserves Fund \$10,016.11, Road & Bridge \$300,713.41, Health & Human Services \$3,828.81, Debt Service \$157,507.51, State \$645.00, Trust \$15,200.27, Forest Development \$47,908.50, Taxes & Penalties \$320.00, Aitkin County Collaborative \$29,250.00, Long Lake Conservation Center \$1,795.00, Parks \$14,980.46 for a total of \$645,449.76; E) Approve Auditor's Vouchers – Taconite Production Tax & Property Tax Overpayments: Agency \$62,694.00, Taxes & Penalties \$10,738.97, for a total of \$73,432.97; F) Approve Auditor's Vouchers – Sales/Use and Diesel Tax for June 2021: General Fund \$709.23, Road & Bridge \$1,109.33, Trust \$14.80, Forest Development \$.19, Parks \$612.42 for a total of \$2,445.97; G) Approve Auditor's Vouchers – R&B Contract Payments: Road & Bridge \$244,862.81; H) Approve Manual Warrants/Voids/Corrections – Camping Refunds

Health & Human Services Board Adjourns

Citizens' Public Comment

Consent Agenda

7/2/21, Multiple: Parks \$325.00; I) Approve Manual Warrants/Voids/Corrections – Camping Refund 7/6/21: Parks \$180.00; J) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #39879151: General Fund \$334.04; K) Approve Manual Warrants/Voids/Corrections – Camping Refunds 7/12/21: Parks \$155.00; L) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 & Mtg Reg/Deed Tax Amended June Pmt: General Fund \$117.49, State \$6,249.32 for a total of \$6,366.81; M) Approve Manual Warrants/Voids/Corrections – ELAN Pd 7/8/21 Allocated: General Fund - \$2,760.79, Reserves Fund \$1,317.33, Road & Bridge -\$884.08, Health & Human Services \$2,092.57, Trust \$234.97 for a total of \$0.00; N) Approve Manual Warrants/Voids/Corrections – Camping Refund 7/16/21: Parks \$90.00; O) Approve Manual Warrants/Voids/Corrections – Camping Refund 7/19/21: Parks \$50.00; P) Approve Manual Warrants/Voids/Corrections – Returned Account Closed check: General Fund \$35.55, State \$12.10 for a total of \$47.65; Q) Approve Affidavit for Duplicate of Lost Warrant; R) Approve Equipment Purchase – Equipment Trailer; T) Approve Temporary 3.2% Malt Liquor License – Jacobson Vol. Fire Dept; U) Approve Data Practices Policy Revisions; V) Approve ATV Trail repair agreement;

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.

Affidavit for Duplicate of Lost Warrant

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve – Equipment Purchase – Equipment Trailer.

Equipment Purchase – Equipment Trailer

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve – Temporary 3.2% Malt Liquor License – Jacobson Vol. Fire Dept

Temporary 3.2% Malt Liquor License – Jacobson Vol. Fire Dept

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve – Data Practices Policy Revisions.

Data Practices Policy Revisions

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to approve – ATV Trail Repair Agreement.

ATV Trail Repair Agreement

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to adopt resolution – Aitkin County Search & Rescue Donation;

Resolution #20210727-088 Aitkin County Search & Rescue Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute a Polaris Ranger XP 1000 with Basic Rescue Package, the cash amount not to exceed the amount set forth below, to the county:

Firehouse Subs Public Safety Foundation	\$28,231.27
---	-------------

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Firehouse Subs Public Safety Foundation Aitkin County Search & Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Jessica Seibert, County Administrator updated the Board on the following:

- HHS All Staff
- Fiscal Recovery Funds
- Department Head Meetings
- Two Data Practice Webinars
- Township Meetings
- Regional Fiscal Recovery Funds call
- Budget Committee Meeting
- City Clerk of Tamarack Meeting
- Individual Budget Meetings

Jessica Seibert, County Administrator discussed 2021 2nd Quarter Budget Review.

Jessica Seibert, County Administrator discussed Minnesota County Staff Appreciation Day, Tuesday, July 27, 2021.

The Board discussed: Rum River Watershed, Budget Committee, Historical Society, Northern Counties Land Use Coordinating Board, McGregor Airport, Aitkin Airport, Economic Development, AIS, Joint Powers Natural Resource Board, ARDC, and Planning Commission.

At 11:00 a.m. John Welle, County Engineer, held a Public Hearing for All Terrain Vehicle Ordinance Revision. John stated there were 7 comments received electronically all in favor of the revision. John gave a summary of the revision and clarified the Corridor Access Permit Program. Rich Courtemanche, County Land Commissioner, spoke in favor of the revision. Dan Guida, County Sheriff, relayed importance of safety. Mark Wiebusch, Dakota County, spoke in favor of the revision, Frank Turnock, Aitkin County, spoke in favor of the revision, Harlan Kingsley, Hill City, spoke in favor of the revision, Gary Hennen, President of Up North Riders, spoke in favor of the revision, Fred Neumann, Aitkin County, spoke in favor of the revision, Ed Schulze, Aitkin County, spoke in favor of the revision, Wayne Floe, McGregor, spoke in favor of the revision, Debbie Neumann, Aitkin County, spoke in favor of the revision, Darlene Turnock, Aitkin County, spoke in favor of the revision, Brian Napstad, County Commissioner, recognized the great work of the committee, Jessica Seibert, County Administrator, will be setting up a meeting with the ATV Committee to discuss the Corridor Access Permit Program, and Mark Wedel,

Administrator Updates

2021 2nd Quarter Budget Review

Minnesota County Staff Appreciation Day, Tuesday, July 27, 2021

Board Discussion

Public Hearing For All Terrain Vehicle Ordinance Revision

AITKIN COUNTY BOARD

July 27, 2021

Board Chair, stated if there will be a decision made at the next Board Meeting, August 10, 2021, it will be announced online or in the paper.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, four members voted to adopt resolution, Commissioner Marcotte opposed – Data Recovery Fee;

**Resolution
#20210727-089
Data Recovery
Fee**

WHEREAS, the County of Aitkin creates, maintains, and possesses valuable geographic information systems (GIS) data to support its various business purposes; and

WHEREAS, the County of Aitkin recognizes that this GIS data is also a public resource and there are significant benefits to making this data freely and openly available; and

WHEREAS, the emergence and continued refinement of new information technology has dramatically changed the way citizens search for and expect to find, consume and utilize information, and such technology can aggregate ever larger quantities of data and allow government to provide information to the public with increasing efficiency; and

WHEREAS, the County of Aitkin can leverage this technology to meet the public demand for information, enhance public access to government data and make government processes transparent in order to promote public trust; and

WHEREAS, ensuring the quality, consistency and availability of such data is a core function of government and is essential to maintaining the data's value and utility;

NOW, THEREFORE, BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby authorizes the Aitkin County Land Department to publish its public geospatial data on a public available website in a commonly recognized and easily produced form, available for download by anyone at no cost, subject to accepting the terms of the data disclaimer GIS data usage agreement; and

BE IT FURTHER RESOLVED, that the Aitkin County Board of Commissioners hereby reserves the right for county/city business units to charge fees for GIS data provided in other forms and to accommodate special requests for maps, data, and analysis under the applicable rules and statutes that govern said requests; and

BE IT FURTHER RESOLVED, that the Aitkin County Board of Commissioners hereby authorizes qualified members of its staff to coordinate with other counties, cities, governments and agencies through the MetroGIS collaborative or through state agencies to share and publish its GIS data in common formats through common websites and public data portals to increase public awareness of its availability and promote its use.

Adjourn

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 12:08 p.m. until Tuesday, August 10, 2021 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator